

Location: Ghada's House



The meeting was called to order at 10:45PM. Quorum Present.

President's Report- Marissa Corona

- Halloween Bash- The following details will be added to the event binder for next year: Call City Hall to orchestrate no parking sign placement along the street entering into the school, no popcorn will be distributed, pizza should be cut into larger or regular size slices (this year they were cut into small slices and we undersold pizza), purchase more donuts to sell, consider having a cotton candy station and a line item will be added to next year's budget for haunted house repairs.
- Cultural Bridges Magazine- PTSA is to promote this on eNews and in Main Office. Cultural Bridges is translated into 7 languages and includes a calendar of events.
- A name change is being considered to the Cultural Fair event to increase attendance. The fair is on February 7th. Tera will be asked to discuss putting on a performance at the fair. A name suggestion: "Celebrating our Cultures~ Creekside Around the World." It was recommended to have station hosts interact more with people and have a topic to present and discuss.

Vice President's Report- Aimee Cermak & Karen Rajtar

- Membership- We have 431 parent and teacher members, we need 725. During the surge it is expected to sign up 15 more members in order to be entered into a drawing. Amy to email and follow up with remaining teachers. Benefits of membership: Member Directory and Larger Legislative Voice. A membership table will be at the Book Fair and at the front of the school.
- A different membership fee structure will be discussed in May.

Vice Presidents of Fundraising Report- Andrea Bullock

- A meeting is this coming Tuesday to go over the notebook for the Hawk-a-thon, review timeline, discuss sponsorships and prepare a proposal for the board to consider. It is recommended that three people (2 board members and one chair) are needed to run the annual fundraiser.

Treasurer's Report- Hailey Chamberlain

- Monthly budget and financials were presented and will be posted online. The Approved Budget for the year is planned to be positive \$5574 but that will finish different based on going over in some approved line items and then having extra funds from Hawk-a-thon. Bank balance is \$143,148. Checks totaling \$450 came back from the bank for ineligible writing. Hailey is following up with those parents. Checks are still coming in. A matching deposit was made for \$7868 and \$1325 is pending. The expenses from the Hawk-a-thon and Halloween Bash are wrapped up. Halloween Bash brought in \$2555 and expenses were approximately \$3000 plus \$500 are needed to repair the haunted house. PTSA dues were paid (\$1984) but another payment will be made (\$1102) for additional memberships.

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- Hailey to help with Mrs. Quinn's grant application and to keep her budget on track. Tera needs to email the teachers to remind them about the December 1st grant application deadline.
- It was agreed that the ISF donation should be \$1500 (\$1100 plus \$400 for 2 staff donations at the luncheon table).
- Art has spent \$1128 for the month of October, \$1900 total year to date, with \$6100 left in the budget. Discussed matching for volunteer hours going to a specific program. Agreed to allow it for now.
- Box Tops has \$75 in the budget.

Vice Presidents of Volunteers/Programs Report- Ghada Madkour & Krista Wood

- Book Fair Update- it will run from Dec. 3rd-7th in the library. The library is booked, and free signage and promotional material is provided and will be put up 2 weeks beforehand. Promotion will also be done via eNews and Facebook.
- Jared to have coffee with a Creekside dad interested in volunteering. He will mention ideas to this father including cotton candy stations at events, and a spaghetti feed at the end of the year bash.

Secretary's Report- Taimay Jones

Minutes approved from last board meeting.

Open Discussion- Next Board Meeting Dec 14th 9:30AM-12:30PM (Hailey)

- Chess Club is still open.
- Hailey volunteered to purchase 2 First Aid Kits and insure that kits that are accessible in the building hallway on upper and lower floors for any after hour events. Currently first aid kits are locked in the office, PTSA office or kitchen and it would be good to have kits that are easy to get to for any event before or after school.
- Elisa Pucket took a board position with the ISF to promote teacher grants (\$2000 per grant). The ISF would like to have a presence at Science Night, Cultural Fair and a pop-up banner at the front of the school. The PTSA used to have a grant writer position.

Meeting adjourned at 12:20PM